



Niagara County Brownfield Development Corporation

BOARD OF DIRECTORS

William L. Ross
Chairperson

Paul A. Dyster
Vice Chairperson

Samuel M. Ferraro
Secretary

Amy E. Fisk
President

John M. Baird
Treasurer

MEETING MINUTES
NIAGARA COUNTY BROWNFIELD DEVELOPMENT CORPORATION
TUESDAY, JANUARY 20, 2009
12:00 P.M. – 1:00 P.M.
VANTAGE CENTER
SANBORN, NY 14132

Members Present: Thomas O'Donnell (for Paul Dyster), Samuel Ferraro, William Ross

Others Present: J. Baird, T. Burgasser, A. Fisk, S. Hapeman, G. Kelsey, K. Sanacore

I. Call to Order

The meeting was called to order at 12:05 p.m. by William Ross.

II. Roll Call

Ms. Karen Sanacore called the roll and board members present were William Ross, Samuel Ferraro, and Thomas O'Donnell who was acting on behalf of Paul Dyster.

III. Introductions

IV. Pledge of Allegiance

V. Approval of December 10, 2008 Meeting Minutes

A motion to approve the December 10, 2008 meeting minutes was made by Mr. O'Donnell and seconded by Mr. Ferraro. Unanimous. Carried.

VI. Resolution – NCBDC-012009-01 – Terms and Conditions for \$250,000 loan for remediation of 1501 College Avenue in the City of Niagara Falls - Scott Hapeman

A motion to accept the terms and conditions for a \$250,000 loan for remediation of 1501 College Avenue in the City of Niagara Falls was made by Mr. O'Donnell and seconded by Mr. Ferraro. Unanimous. Carried.

VII. Authorization to Pay Program Related Expenses – Scott Hapeman

A motion to approve authorization to pay Personius Melber \$6,604.66 for legal services rendered in November 2008 and December 2008 was made by Mr. Ferraro and seconded by Mr. O'Donnell. Unanimous. Carried.

VIII. **Insurance Options for the Niagara County Brownfield Development Corporation – Scott Hapeman**

A motion to approve the insurance premium for the Niagara County Brownfield Development Corporation in the amount of \$2,400 annually was made by Mr. O'Donnell and seconded by Mr. Ferraro. Unanimous. Carried. It was also requested that a resolution be put together allowing the NCBDC to enter into a contract for insurance and further authorizes the president to sign the required forms.

IX. **Adjournment**

The meeting was motioned for adjournment at 12:20 p.m. by Mr. Ferraro and seconded by Mr. O'Donnell.

Respectfully submitted,

Karen Sanacore, Recording Secretary
Brownfield Development Corporation