



Niagara County Brownfield Development Corporation

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MEETING MINUTES

Niagara County Brownfield Development Corporation
Wednesday, September 8, 2010

1:30 p.m.

Vantage Center
Sanborn, NY 14132

Members Present: W. Ross, S. Ferraro, P. Dyster

Others Present: J. Baird, T. Burgasser, M. Dudley, A. Fisk, S. Hapeman, E. Lynch, P. Brown (Brown and Company)

1. The September 8, 2010, meeting was called to order at 1:36 p.m. by Chairman Ross.
2. Ms. Sanacore read the roll call.
3. No introductions were necessary.
4. Pledge of Allegiance
5. The minutes of the June 18, 2010, meeting were motioned for approval by Mr. Ferraro and seconded by Mr. Dyster. Unanimous. Carried.

ACTION ITEMS

6. Presentation and acceptance of 2009 Niagara County Brownfield Development Corporation Audit – Ed Lynch and Pat Brown, Brown and Company

Mr. Brown and Mr. Lynch reported on the audit report for 2009. The Niagara County Brownfield Development Corporation received the highest opinion for an audit and was complimented on the internal control structure in place. A motion to accept the audit was made by Mr. Dyster and seconded by Mr. Ferraro. Unanimous. Carried.

NEW BUSINESS

7. Revised BCRLF Quality Management Plan – A. Fisk

Ms. Fisk explained that EPA requested an updated plan to reflect changes in the brownfield programs at the state level. The revised plan was approved by EPA and a copy is included in today's meeting packets.

8. Project Updates – A. Fisk

A. Dussault Foundry Site, City of Lockport – Ms. Fisk reported that City of Lockport has full title to the property. The \$200,000 subgrant document was executed and the City is in the process of hiring a consultant to perform the work.

B. Youngstown Cold Storage, Village of Youngstown Subgrant – Ms. Fisk reported that remediation has been completed and an invoice was received for the full \$90,000 subgrant. The invoice is currently under review by EPA and the Niagara County Health Department.

ATTORNEY BUSINESS

9. Santarosa Loan Modification - Mr. Hapeman informed the Board that the Santarosa loan modification agreement has been executed with a deadline of October 31, 2010, to drawdown the remaining loan funds.

10. NCBDC Tax Exempt Status – Mr. Hapeman reported that the NCBDC has received tax exempt status.

11. The next meeting date is to be determined.

12. The meeting was motioned for adjournment at 2:00 p.m. by Mr. Dyster and seconded by Mr. Ferraro. Unanimous. Carried.

Respectfully submitted,

Karen Sanacore
Recording Secretary